**BL Peer Assist**

**Lima, Peru**

**3-8 June, 2013**

As the CPWF draws to a close, a final peer assist and group reflection by Basin Leaders and the Programme Team will take stock of basin Institutional Histories/basin stories, help consolidate key messages, and identify programme level themes and topics for follow up. Given that this is likely to be the final meeting of the entire group, priority will be given to cross basin learning and synthesis activities.

**Objectives:**

1. Reflect upon BDC Institutional Histories/basin stories for lessons learned, variation, and recommendations
2. Consolidate CPWF basin-level process learning
3. Articulate key messages emerging from BDC science
4. Identify priority activities and investments (program team time, and money) going forward.

Given the objectives, the meeting will have three main aspects:

1. Reflection and sharing of basin stories—building blocks for the programme story
2. Consolidation and synthesis of lessons learned
3. CPWF planning for the time remaining: reporting, events, priorities, etc.

**Activities:**

1. Review each basin IH
2. Synthesize process lessons learned (concurrent with sessions, on-going)
3. Further developing key messages: identify target audiences and options (events, opportunities, packaging) for each
4. Reporting: process, dates, deadlines
5. What next - per basin and at programme level?

**Expected outputs**

1. Refined basin IHs
2. CPWF approach to R4D (six key areas) drafted in synthesis document
3. CPWF 2013 messages refined, nuanced and documented

**Notes**

* Importance of inviting the right people (including R4D Guru – non CGIAR)
* Importance of clarity of programme role definition
* Imperative for Programme Team to come prepared to the PA
* Imperative for each BL to come prepared to the PA

**Basic Agenda**

Day 1

Introductions/Getting started

Listening to Basin Stories

Day 2

Listening to Basin stories

Distilation of Lessons and Cross basin learning

Day 3

Coss basin Learning

Messaging

Day 4

Targeting, opportuniteis for events/repackaging at basin and program level

Reporting: process, dates and deadline

Day 5

Wrap up meetings/visit to a field site?

**What needs to be prepared**

**1. 2 pagers on R4D areas this would include 1) overview of area 2) CPWF learning 3) Guiding questions (by end of march/begigning of April)**

* Netowrking and Parnterships – Terry
* TOC/impact pathways – Amanda/Funke
* Communication/KM – Michael and Tonya
* Engagement in Policy and Development processes – Amy
* Research on and for R4D – Funke and Amanda
* Adaptive Management – Tonya/Funke

**2. Basin leaders to prepare draft Basin Stories/institutional histories**

Each basin to prepare their draft basin story or institutional history for sharing at the Peer Assist. This should be in a format that is useful for the basins. It can follow the 6 areas but does not necessarily have to – new areas can be discovered.

**3. Collation of experiences from PL and BLs reports**

Collation by program team of PL and BL reports to find relevant stories and example of the six areas of R4D or new learning. Michael to take the lead.

**4. Preparation of Agenda and finding of resource people**

Further preparation of the agenda and resourcing facilitation and learning – finding the R4D Guru from a non-CGIAR perspective. Leads: Amy, Michael, Amanda, Tonya